

PUBLIC TENDER NOTICE

TENDER NO: AB/269/2022

PROVISION OF SHORT-TERM INSURANCE & GROUP LIFE INSURANCE SERVICES

Air Botswana hereby invites sealed bids from all qualifying companies domiciled in Botswana and eligible to tender for the **PROVISION OF SHORT-TERM INSURANCE SERVICES, and GROUP LIFE INSURANCE SERVICES.**

This tender is an Open Domestic Tender, open to all eligible companies which are domiciled in Botswana and are registered with the Public Procurement Regulatory Authority under the following category;

Code: 127 – Insurance & Pension

Sub-codes: 03 – Motor vehicle insurance, 04 – Freight Insurance, 05 – Fire and other property Insurance, 06 – Brokerage and Risk related Services, 07 – Life Insurance Services and 08 – Other Insurance and Pension Services.

The Invitation to Tender documents may be purchased by interested companies for a non-refundable fee of **BWP 500.00**. Payments must be made through a bank deposit or Telegraphic Transfer to the following bank account:

BANK: STANDARD CHARTERED BANK BOTSWANA
ACCOUNT: 0100110100000
ACCOUNT NAME: AIR BOTSWANA
BRANCH: MALL
SWIFT CODE: SCHBBWGXXXX
REFERENCE: AB/269/2022

Payment should reference the tender number of the tender being purchased. Tender documents shall be emailed to interested bidders from 05th December 2022, following the receipt of proof of payment

Proof of payments (POPs) should be sent to the following email address: tenders@airbotswana.co.bw. All funds transfer bank charges shall be borne by the bidder.

Issue date for this tender is from **02nd December 2022**.

Sealed bids and all supporting documents should be submitted on or before **14:00 PM** on the **30th December 2022 (Tender closing date)** and should be placed in the tender box situated in the **Foyer at:**

**Air Botswana Head Office Building
Airport Road, Sir Seretse Khama International Airport
Gaborone, Botswana.**

Late tender offers will not be accepted. Tender opening will commence immediately after tender closing time.

For any enquiries and clarifications regarding the tender please contact the Procurement Unit at: tenders@airbotswana.co.bw at least fourteen (14) days before the closing date of the Tender.

**AIR BOTSWANA HEAD OFFICE
AIRPORT ROAD
P O BOX 92 GABORONE
BOTSWANA**